

**Safe Church, Safe Communities - Screening Expectations**

(The following are recommendations from the General Convention Taskforce to Update Safe Church Training)

*Please consult your local policies for final authority*

Recommended Suggested Depends on local Policy	Criminal Background Check*	Credit Check	DMV Records Check**	6 month residency ***	Application & Interview	
Clergy	Bishops Priests Deacons Retired Clergy Postulants Seminarians	Clergy background checks are usually run by the Diocesan Transition Officer	R (for check signers)		R	
Children's Ministry Worker or Volunteer	Children's Minister	R		P	R	
	Children's Choir Director	R			R	
	Sunday School Teacher	R		R	R	
	Nursery Workers or Volunteers	R			R	
	Parent Helper	R		P	R	
	Youth Volunteers	R		P	R	
Youth Ministry Worker or Volunteer	Youth Minister	R (if over 18)		P	R	
	Youth Choir Director	R			R	
	Sunday School Teacher	R		R	R	
	Acolyte Leader	R		R	R	
	Camp Counselor	R (if over 18)		P	R	
	Small Group Leader	R		P	R	
	Counselor-in-Training				R	R
	Youth Volunteers	R			R	R
	Confirmation Mentor	R		P	R	R
Elected Positions	Elected Positions	R	R (for check signers)		R	
	Treasurer	R				
	Vestry	R			R	
	Wardens	R			R	
	Convention Delegates	R				
Key Holders	Altar Guild	R		R		
	Building Hosts	R		R		
	Renters					
Lay Leadership	Eucharistic Visitors	R		P	R	
	Stephen Ministers	R			R	
	Small Group Leaders	R			R	
	Eucharistic Ministers	R			R	
	Unpaid Church Staff	R	R (for check signers)			R
Other Paid Church Staff	Adult Choir/Music Directors	R	R (for check signers)		R	
	Vergers	R				R
	Sextons	R				R
	Administrators	R				R
Other Youth & Children's Ministries	Day Camp staff (minors & adults)	R (if over 18)		P	R	
	VBS Volunteers	R (if over 18)			R	
	Sleepover Chaperones	R			R	
	Camp Staff (minors & adults)	R (if over 18)		P	R	
	Adult Leaders and Volunteers for Chartered Scouting Troops (BSA, GSA, Campfire, etc.)	R		P		
School Staff (Preschools, Day Cares, Elementary, High Schools)  These courses are recommended in addition to any trainings required by local regulations.	Administration & Staff				R	
	Teachers, Classroom Aides, & Library Staff	R			R	
	Chaplains (both lay and ordained)	R			R	
	Athletic Staff (Coaches, Assistants, Trainers, etc)	R			R	
	Support Staff (eg. Cafeteria staff, bus drivers, custodial, security, etc)	R			R	
	Empolyees & Volunteers	R			R	
	Before & After School Care/Program Staff	R		P	R	
	Parent Volunteers	R		P		
Board of Directors	R					

\* Background checks cannot be run on minors

\*\* DMV record checks are recommended for anyone driving an official church vehicle or their own vehicle in an official capacity

\*\*\* a person should be invested in and known by the community for at least 6 months before being given a position of trust.  
R= Recommended